



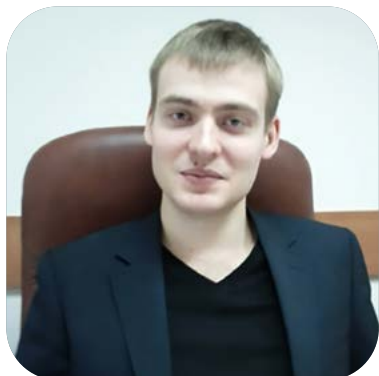
St Petersburg
University

STUDENT GUIDE

ACCOMMODATION

campus.spbu.ru





Welcome to St Petersburg University, dear first-year students!

Congratulations on becoming students of St Petersburg University, one of the best universities in Russia!

A warm welcome awaits you in our halls of residence. Studying at the University is an exciting time.

Be determined, strong, enthusiastic and excited to reveal the mysteries of science.

I hope that you will make the most of the wonderful opportunities your student years offer in an enjoyable and effective way.

*Dmitrii Mikhailov,
Chief Engineer*

IMPORTANT INFORMATION FOR STUDENTS!



Students who are enrolled on government-funded basis are provided accommodation in our halls of residence for the entire period of study according to the established accommodation rates. Students who are enrolled on a fee-paying basis can be offered accommodation in our halls of residence for the period of one academic year according to the established accommodation rates. For students under 18, parental consent is required to enter into a tenancy agreement.

MOVING FROM ONE ROOM TO ANOTHER ROOM

1. If a student moves to another room (except the cases when they move from a hall of residence located in the town of Peterhof to a hall of residence located in the Vasileostrovsky District or the Nevsky District in St Petersburg), they are to submit an application form to the chief engineer at the Accommodation Office at one of the following two addresses: Hall of Residence No 10, Office 106, 66/2 Botanicheskaya Street, Peterhof, St Petersburg; working hours: 09:00 to 17:45 from Monday to Friday; Hall of Residence No 4, Office 1a, 25/1, Shevchenko Street, St Petersburg; working hours: 09:00 to 17:45 from Monday to Friday.
2. The application is considered within five working days. Students can receive information about the decision from the manager of the hall of residence where students live, or from an inspector at the Accommodation Office.
3. The application may be rejected in the following cases:

claims against the applicant in relation to the technical and sanitary conditions of the shared areas and residential premises where the applicant lives; damage to inventory items of the University that the applicant has for temporary use under the statement of obligation; the lack of an up-to-date result of the fluorography examination; the applicant's debt in paying for additional services provided in the University's halls of residence; claims against the applicant in relation to his/her presence in the hall of residence; disciplinary measures against the applicant; and debts in paying for accommodation.
4. The student can move within five working days from the date of the positive decision.
5. In order to rooms, students must do the following: return the movable property belonging to the University and located in the University's hall of residence to the manager at the hall of residence where students previously occupied a place; move and receive the movable property from the supply and maintenance manager of the hall of residence to which they are moving; and sign an additional agreement to the tenancy agreement with an inspector at the Accommodation Office.

ACCOMMODATION

A tenant who is going to temporarily accommodate a guest in a hall of residence at St Petersburg University shall submit an application form to the chief engineer at the Accommodation Office no later than one working day before the date of arrival of the guest.

When signing the application form, the tenant guarantees payment for the guest's accommodation and compensation for possible damage to the University's property that may be caused by the guest during the period of accommodation in the University's hall of residence. An employee at the Accommodation Office shall choose a place for the guest's accommodation; enter information as in the submitted application form; calculate the guest's accommodation cost at the rates established by the by-laws of St Petersburg University; issue a receipt to the tenant for the guest's accommodation in the University's hall of residence; and send receipts to corporate email addresses. The tenant is to pay for the services of the guest's accommodation in full and present the receipt for the guest's accommodation to the manager of the halls of residence and to an employee of the Security Department at the checkpoint, whose duties include examining the guest going through to the University's hall of residence. The employee of the Security Department, whose duties include admitting the guest to the University's hall of residence, is to check that the tenant's guest is offered a temporary accommodation in the University's hall of residence only if accompanied by the tenant who has invited the guest, upon the paid receipt. Upon receiving the paid receipt, the manager of the hall of residence (or administrator) transfers to the tenant the place for accommodation of the guest under the relevant act and under the statement of obligation gives necessary inventory items. The tenant receives the keys to the room for the guest's accommodation from the employee of the Security Department at the security post at the hall of residence. At the end of the guest's stay, the tenant is obliged to return the place of accommodation and inventory items to the manager of the hall of residence (or administrator) no later than 10am on the next working day, and return the keys to the room to the employee of the Security Department at the security post at the hall of residence.

ISSUANCE OF THE PASS CARD

For students living in the halls of residence in the town of Peterhof, the card for access to the place of accommodation (pass card) is issued at the following address: Office 108A, Hall of Residence No 10, 66/2, Botanicheskaya Street, Peterhof. For students living in the halls of residence in the Vasileostrovsky District, the pass card is issued at the following address: Office 1b, Hall of Residence No 4, 25/1 Shevchenko Street, St Petersburg. For students living in the hall of residence in the Nevsky District, the pass card is issued at the following address: Room of the Manager of Hall of Residence No 6, 27/1 Solidarnosti Prospect, St Petersburg. For students living in the halls of residence at the Mikhailovskaya Dacha campus, the pass card is issued at the following address: Office of the Manager of Hall of Residence No 11, Block 512, Building 5.

You must have a valid University student ID or passport with you. Guests are issued a single-use pass card, which is valid for a calendar day. The single-use pass card is valid until 11pm of the current day. When leaving the hall of residence, the single-use pass card must be returned, and upon re-entry, it must be issued again. The tenant who invites the guest is obligated to personally meet the guest at the central checkpoint or at the security post at the hall of residence.

MIGRATION REGISTRATION (FOR INTERNATIONAL STUDENTS)

Migration registration is carried out by the passport and visa department:

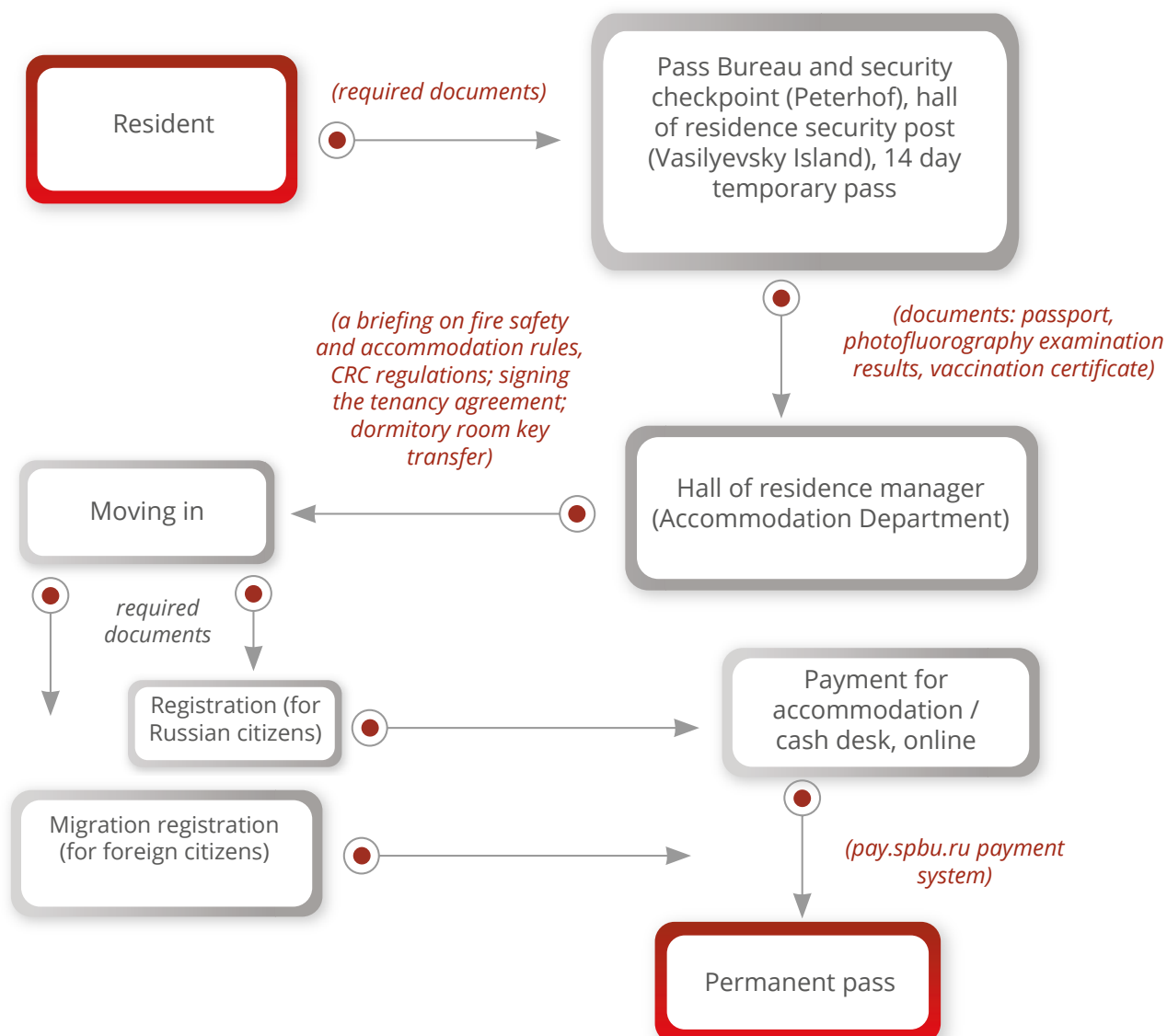
- Students living in the halls of residence located in Peterhof and at the Mikhailovskaya Dacha campus shall register at the following address: Office 103, 66/2 Botanicheskaya Street, Peterhof; telephone: +7 812 363 64 07;
- Students living in the halls of residence located in the Vasileostrovsky District and the Nevsky District in St Petersburg shall register at the following address: Office 102, 7-9B, Universitetskaya Embankment (Rector's wing), St Petersburg; telephone: +7 812 363 64 03.

Working hours: Monday to Friday: from 9am to 5.45pm, from 1am to 1.45pm

For more information, please contact the passport and visa department by the phones or by e-mail: pvo@spbu.ru.

UPON ARRIVAL

STEP-BY-STEP INSTRUCTION



The receipt for accommodation payment is issued through the SPbU portal Student Accommodation website (in the «Electronic Services» section) and sent to the corporate (student) email.

PAYMENT OPTIONS:

cashless payment (details at www.campus.spbu.ru), online (using pay.spbu.ru payment system), via Sberbank payment terminals:

- Peterhof: Halls of Residence No 10, 16 (ground floor hall), Faculty of Physics;
- Vasilyevsky Island: administrative building (3 Filologicheskij Lane).

PASS SYSTEM

A pass system is in place in order to ensure the residents' safety.

Each resident is issued with a personal pass, without which it is not possible to enter the halls of residence.

It is strictly forbidden to give the pass to another person. This is a violation of the SPbU pass control and security regulations.

If you lose your pass, you should immediately contact: in Peterhof - office 108A in Hall of Residence No 10, on Vasilyevsky Island - office 1b in Hall of Residence No 4. In Hall of Residence No 6 and on the Mikhailovskaya Dacha campus - contact the hall of residence manager. Treat your pass with care!

The halls of residence on Botanicheskaya Street are fenced and have security checkpoints. Each hall of residence has 24-hour security.

CCTV cameras are installed outside and inside the buildings. Building Access and Security Department staff make regular rounds of the residences.

Security department phone numbers: **363-60-00 (ext. 9000) — Peterhof**

355-40-25, 355-69-29 — Vasilyevsky Island

E-SERVICES

For the convenience of residents, e-services are constantly being introduced and improved on the SPbU portal Student Accommodation website.

Through Student Accommodation website you can:

- make a request for carpentry, plumbing or electrical services,
- order an accommodation payment receipt,
- pay for your accommodation with your bank card, and check room availability.

SPbU portal Student Accommodation website address: campus.spbu.ru

You can pay for services through the SPbU Unified Payment Service at pay.spbu.ru



PETERHOF CAMPUS LAYOUT

BOTANICHESKAYA STREET

G — Gym
L — Launderette
SCP — Security checkpoint
CC — Copy centre
WS — Shoe repair and key maker workshop
S — Security department

A — Administration
B — Billiards hall
C&Sc — Palace of Culture and Science
Sh — Shop
C — Cafe
CW — Coworking space



TRANSPORT FROM PETERHOF CAMPUS TO THE METRO STATION

	Type of transport	Route	Metro station	Time in transit
Botanicheskaya Street	Electric train	From University Sq. stop	"Baltiyskaya"	50 min
	Bus	204Э	"Kirovsky zavod"	1 hr 15 min
Khalturina Street	Electric train	From Old Peterhof Sq. stop	"Baltiyskaya"	45 min
	Bus	204Э	"Kirovsky zavod"	1 hr 5 min

HALL OF RESIDENCE NO 6 ON SOLIDARITY AVENUE

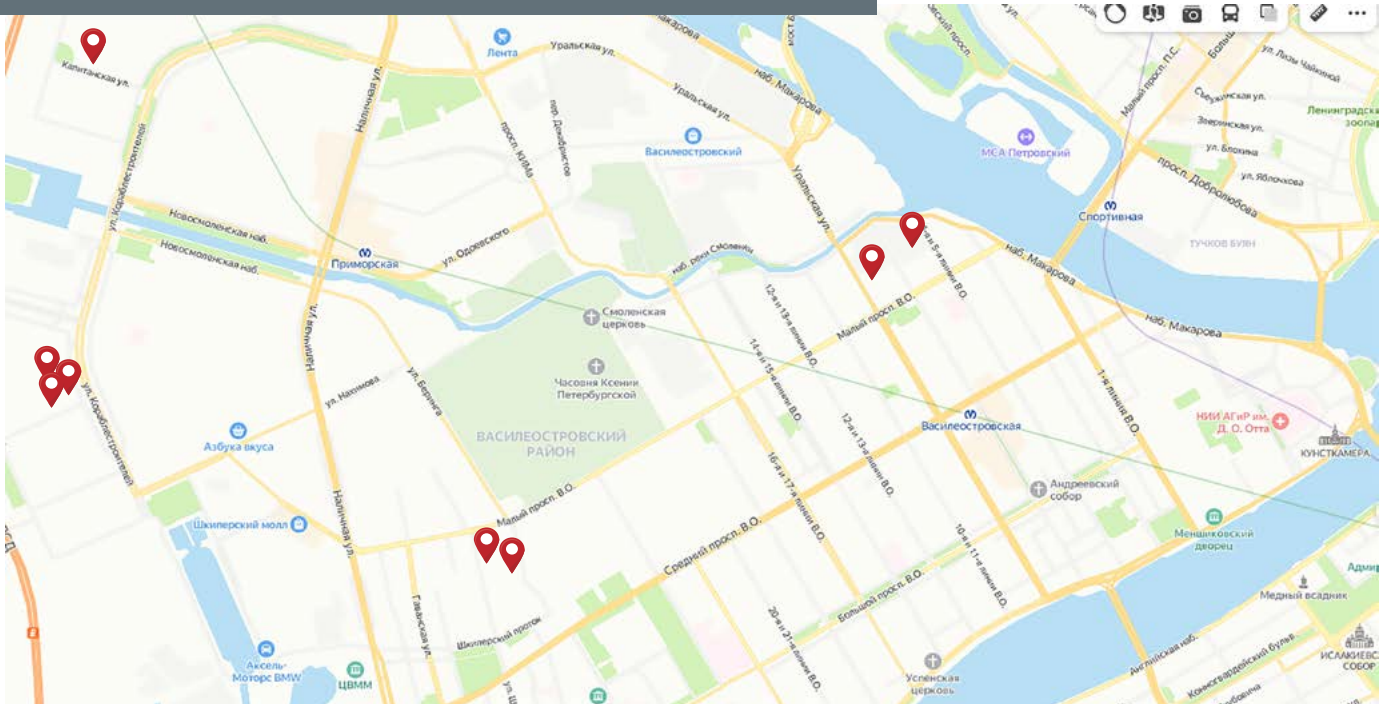
Transport from Hall of Residence No 6 to The Twelve Collegia building

Type of transport	Route	Time in transit
Metro	"Ulitsa Dybenko" — "Sportivnaya"	25 min (one transfer)
Bus	191	1 hr 10 min

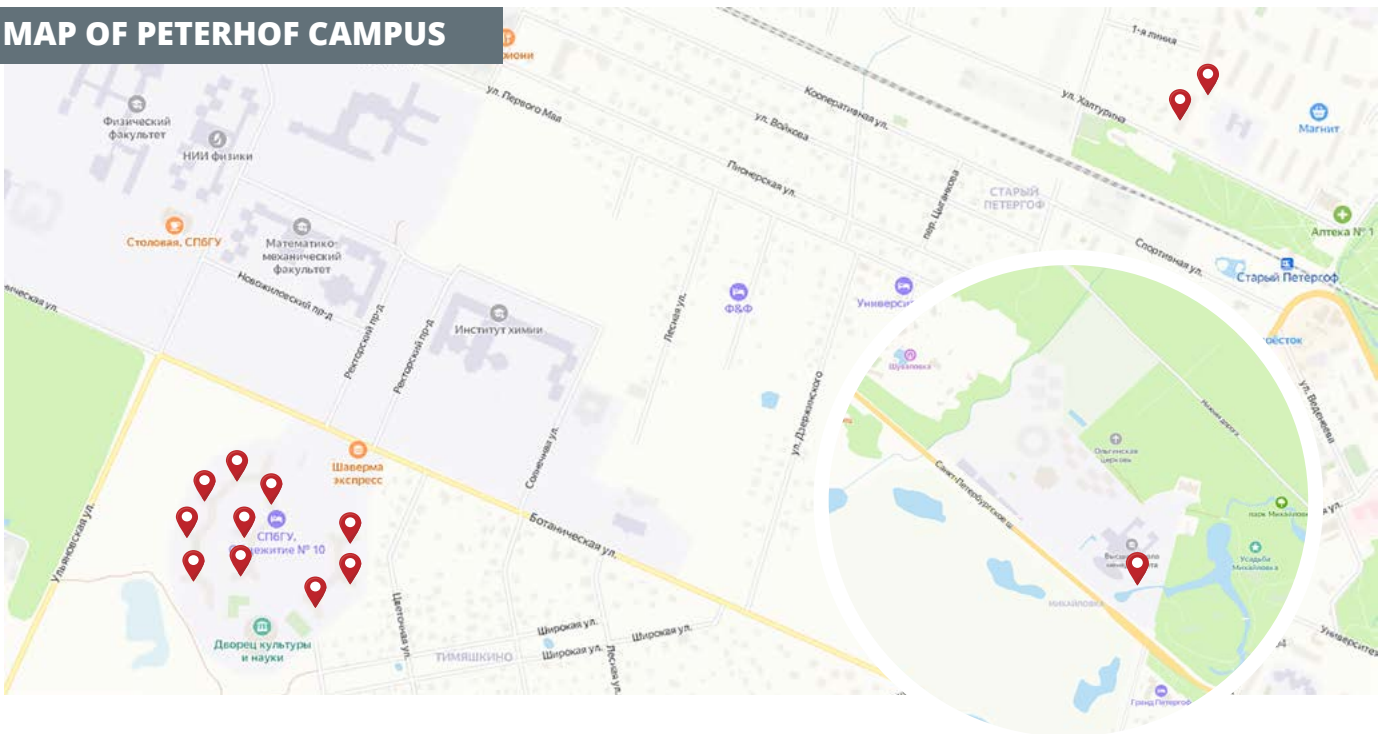
FROM THE VASILYEVSKY ISLAND HALLS OF RESIDENCE

Hall of Residence	Type of transport	Route	Time in transit
1, 2, 3	Bus	7	30 min
	Trolleybus	11	32 min
4, 5	Bus	47	25 min
17	Bus	47	13 min
18	Bus	47	17 min
19	Bus	7	54 min
	Bus	43	43 min

MAP OF VASILYEVSKY ISLAND HALLS OF RESIDENCE



MAP OF PETERHOF CAMPUS



MAP OF NEVSKY DISTRICT



CONTACT DETAILS

ACCOMMODATION

Administrative officer	Scope of responsibility
Hall of residence manager	Room allocation, room change or tenancy agreement termination. Ensuring compliance with internal dormitory regulations
Supervisor	Furniture, equipment and linens inventory, storeroom management

Hall of Residence No	Address	Phone number	Hall of residence manager's full name
3	20 Korablestroiteley St., building 1	355-31-26	Moroziuk Yulia Gennadyevna
4	25 Shevchenko St., building 1	363-60-00 ext.1407	Tkach Elena Nikolaevna
5	25 Shevchenko St., building 2	355-00-96	
6	27 Solidarity Ave., building 1	324-12-70 ext. 6065	Agafonova Inna Valentinovna
8	15 Khalturina St., building 1	security post 450-66-98	Kochneva Tamara Alexandrovna
9	15 Khalturina St., building 2	security post 450-67-20	
11	Peterhof, 109D St Petersburg Highway, buildings 1-9	363-60-00 ext. 7263	hall of residence manager Egorova Lubov Yuryevna
10	66 Botanicheskaya St., building 2	363-60-00 ext. 9073	Gomonova Galina Petrovna
12	66 Botanicheskaya St., building 3	363-60-00 ext. 9087	Voronin Vladimir Vladimirovich
13	66 Botanicheskaya St., building 4	363-60-00 ext. 9088	Burova Svetlana Vladimirovna
14	64 Botanicheskaya St., building 2	363-60-00 ext. 9115	Prilepina Ekaterina Nikolaevna
15	64 Botanicheskaya St., building 3	363-60-00 ext. 9117	Voronina Irina Georgievna
16	64 Botanicheskaya St., building 4	363-60-00 ext. 9116	supervisor Pengart Marina Gennadyevna
17	66a 5th line V.O.	324-12-70 ext. 5020	Timanov Alexey Viktorovich
18	77a 8th line V.O.	328-68-12	Ivanova Marina Mikhailovna
19	3 Kapitanskaya St.	363-68-35	Sozonov Konstantin Mikhailovich
20	70 Botanicheskaya St., building 1	363-60-00 ext. 9092	Myakuschak Lyubov Vladimirovna
21	70 Botanicheskaya St., building 2	363-60-00 ext. 9092	
22	70 Botanicheskaya St., building 3	363-60-00 ext. 9093	Yushko Andrey Viktorovich
23	70 Botanicheskaya St., building 4	363-60-00 ext. 9093	

Office hours of the administration of the halls of residence

Mon - Wed, Fri, 09:00 to 17:45, Thu 09:00 to 21:00. Lunch break 13:00 to 13:45

DEPUTY CHIEF ENGINEER - HEAD OF THE DEPARTMENT FOR MAINTENANCE AND OPERATION OF HALLS OF RESIDENCE

Krasnova Natalya Mikhailovna

PETERHOF:

66 Botanicheskaya St., building 2 (Hall of Residence No10), office No 201
Tel.: 363-60-00, ext. 9078

VASILYEVSKY ISLAND:

Hall of Residence No 3, office No 6
Tel.: 363-60-00, ext. 6121

Reception hours: Monday to Friday from 15:00 to 17:45

MAINTENANCE SERVICES DEPARTMENT

Head: Mogushchy Oleg Nikolayevich

PETERHOF:

66 Botanicheskaya St., building 2 (Hall of Residence No 10), office No 211b
Tel.: 363-60-00, ext. 9083

Reception hours: Mon, Thurs 09:00 to 17:45, lunch 13:00 to 13:45

VASILYEVSKY ISLAND:

Hall of Residence No 3, office No 6
Tel.: 363-60-00, ext. 6121

Reception hours: Tue, Wed, Fri from 09:00 to 17:45 lunch from 13:00 to 13:45

If there is any faulty equipment or damage in your room, leave a request in the log book for a plumber, electrician, or carpenter to attend to it. The log books can be found at the security post of your hall of residence. You may also submit a request on the campus.spbu.ru website under the «Electronic Services» category.

ADDITIONAL SERVICES DEPARTMENT

Head: Prisyazhnaya Natalya Anatolievna

PETERHOF:

66 Botanicheskaya St., building 2 (Hall of Residence No 10), office No 108
Tel.: 363-00-00, ext. 9080

Issuing building access passes and receipts for the payment of additional services.

Reception hours: Mon to Fri 09:00 to 17:45, lunch 13:00 to 13:45

PETERHOF:

66 Botanicheskaya St., building 2 (Hall of Residence No 10), office No 108A, 210
Tel.: 363-00-00, ext. 9075

Opening hours: Monday to Friday from 09:00 to 13:00 and from 13:45 to 17:45

VASILYEVSKY ISLAND:

25 Shevchenko St., building 1 (Hall of Residence No 4), office No 1b

Opening hours: Monday to Friday from 09:00 to 13:00 and from 13:45 to 17:45

NEVSKY DISTRICT (Hall of Residence No 6):

Hall of residence manager issues passes during reception hours:

Monday to Friday from 09:00 to 13:00 and from 13:45 to 17:45

MIKHAILOVSKAYA DACHA CAMPUS (Hall of Residence No 11):
Hall of residence manager issues passes during reception hours:
Monday to Friday from 09:00 to 13:00 and from 13:45 to 17:45

BUILDINGS MANAGEMENT DIVISION (BUILDING AND COMMUNICATIONS MAINTENANCE)

PETERHOF:

66 Botanicheskaya St., building 2 (Hall of Residence No 10), office No 206
Tel.: 363-60-00, ext. 9081
Opening hours: Monday to Thursday from 09:00 to 13:00 and from 13:45 to 17:45

VASILYEVSKY ISLAND:

20 Korablestroiteley St., building 3 (Hall of Residence No 3), office No 6
Tel.: 363-68-34, 363-60-00, ext. 6123
Opening hours: Monday to Thursday from 09:00 to 13:00 and from 13:45 to 17:45

ACCOMMODATION DEPARTMENT INSPECTORS

PETERHOF:

66 Botanicheskaya St., building 2 (Hall of Residence No 10), office No 106
Tel.: 363-60-00, ext. 9074

VASILYEVSKY ISLAND:

25/1 Shevchenko St. (Hall of Residence No 4), office No 1a
Tel.: 363-61-60
Arrivals office reception hours: Mon to Fri 09:00 to 17:45, lunch 13:00 to 13:45

PASSPORT AND VISA OFFICE FOR RUSSIAN CITIZENS:

PETERHOF:

66 Botanicheskaya St., building 2 (Hall of Residence No 10), office No 113
Tel.: 363-64-08

ST. PETERSBURG:

- 25 Shevchenko St., building 1, office No 100 (Halls of Residence No 3, 4, 5, 19)
 - 66 5th line V. O, office No 8 (ground floor) (Halls of Residence No 6, 17, 18)
- Tel.: 363-60-00 (ext. 5020), +7 (904) 514-99-00

Reception hours: Mon to Fri 09:00 to 17:45, lunch 13:00 to 13:45
For further details regarding reception hours, please call the telephone numbers provided.

FOR FOREIGN CITIZENS:

PETERHOF AND THE MIKHAILOVSKAYA DACHA CAMPUSES:

Peterhof, 66 Botanicheskaya St., building 2, office 103, telephone: 363-64-07

**HALLS OF RESIDENCE OF VASILEOSTROVSKY AND NEVSKY DISTRICTS OF SAINT
PETERSBURG:**

St. Petersburg, 7-9B Universitetskaya Embankment (Rector's wing), office 102,
telephone: 363-64-03

Reception hours: Mon to Fri 09:00 to 17:45, lunch 13:00 to 13:45

For further details, get in touch via the phone numbers specified or email the Passport and Visa Office at pvo@spbu.ru.

SECURITY DEPARTMENT (ENSURING SECURITY ON CAMPUS)**PETERHOF:**

70 Botanicheskaya St., building 1 (Hall of Residence No 20), entrance under the archway

Tel.: 363-60-00, ext. 9000

Opening hours: 24/7

VASILYEVSKY ISLAND:

3 Kapitanskaya St., office No 13

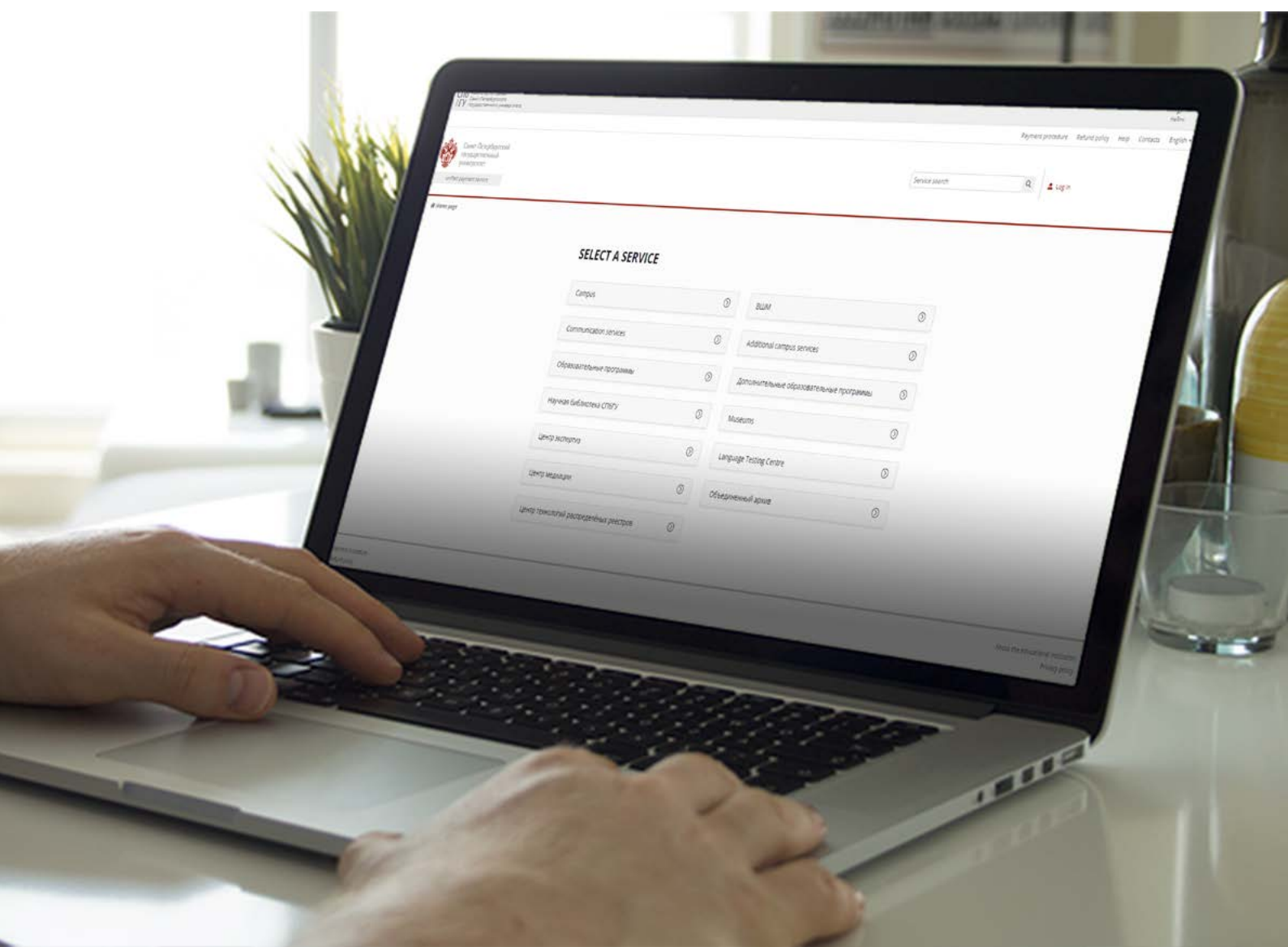
Tel.: 355-40-25, 355-69-29

Opening hours: 24/7

SERVICES

SPbU offers a service payment system at pay.spbu.ru

After you get your student ID card, you will receive a login and password for your personal account. Students can pay for additional services in advance online - without having to leave the comfort of their rooms!



GYM (PETERHOF)

Strength training machines, comfortable changing room, shower room.
Located in the Hall of Residence No 13, 1st floor, right wing.
Opening hours: from 08:00 to 22:00. Tel.: 363-00-00, ext. 9112

BILLIARDS HALL

Four full-size tables, three for playing Russian pyramid, one for playing pool.
Located in Hall of Residence No 20, 1st floor, entrance from the transport checkpoint.
Opening hours: from 17:00 to 22:00
Tel.: 363-00-00, ext. 9113

SPORTS GROUNDS

The football pitch is located between Palace of Culture and Science and Hall of Residence No 16.

The volleyball and basketball court is located between Palace of Culture and Science and Hall of Residence No 13.

Outdoor exercise equipment is located between the Palace of Culture and Science and the volleyball and basketball court.

Exercise bars and crossbar are located between the Palace of Culture and Science and the football pitch.

CAFES AND SHOPS

PETERHOF:

Hall of Residence No 12 (1st floor)
Gerard Miller Cafe
Opening hours: from 10:00 to 22:00

Shops: Hall of Residence No 16 (1st floor)
Opening hours: 24/7



HOUSEHOLD SERVICES

SELF-SERVICE LAUNDERETTES

PETERHOF:

SPbU launderette in Hall of Residence No 14.

Opening hours: 09:00 to 21:00 daily

Tel.: 363-00-00, ext. 9114

The commercial laundry is located between Hall of Residence No 21 and No 22.

Opening hours: from 10:00 to 22:00 daily

VASILYEVSKY ISLAND:

Launderettes are located in Halls of Residence No 4, 6, 17, 18, 19.

You can check the opening hours in the halls of residence.



**CUSTOMER SERVICE DEPARTMENT, INTERNET CONNECTION
(LOW-COST UNLIMITED DATA PLANS)****PETERHOF:**

Hall of Residence No 10 (1st floor)

Working hours: Monday to Friday from 10:00 to 17:00, with a lunch break from 13:00 to 14:00.

VASILYEVSKY ISLAND:

Ground floor of the Rector's wing

Working hours: Monday to Friday from 09:00 to 18:00, with a lunch break from 13:00 to 14:00.

Customer support telephone number: 326-49-49

SHOE REPAIR AND KEY MAKER WORKSHOP (PETERHOF)

Located between Halls of Residence No 22 and No 23 (entrance under the right arch, 2nd floor).

Working hours: daily from 11:00 to 20:00

RENTAL OF HOUSEHOLD APPLIANCES AND SPORTS EQUIPMENT

Household appliances: refrigerators, irons, vacuum cleaners.

Contact Hall of Residence No 10, office No 210, telephone: 363-00-00, ext. 9085

Sports equipment: bicycles (from April to September).

Peterhof, Hall of Residence No 20 (Billiard hall)

Daily from 14:00 to 22:00

Tel.: 363-00-00, ext. 9113

PALACE OF CULTURE AND SCIENCE

Address: Peterhof, 68a Botanicheskaya St.

Tel.: 363-60-00, ext. 9120

COPY CENTRE

Located in Hall of Residence No. 10, Peterhof, 66 Botanicheskaya St., building No 2 (ground floor, right wing).

Provides the following services: copying and printing of documents and photographs in black and white, and in colour.

SEPARATE WASTE COLLECTION

SPbU organizes separate waste collection! This not only helps to alleviate environmental problems but also conserves considerable financial resources. An EcoSpot for separate waste collection was installed on the Peterhof campus territory. It contains four 120-litre bins for collecting recyclables:

- plastic bottles used for mineral water, carbonated drinks, etc.;
- waste paper, glass and aluminium cans.

Read more about separate waste collection at SPbU on the Student Accommodation website www.campus.spbu.ru.



SPbU portal Student Accommodation website: campus.spbu.ru

SPbU Virtual Reception: guestbook.spbu.ru

E-mail address for correspondence: office@campus.spbu.ru

SPbU portal Department for Youth Affairs website: students.spbu.ru